

# MINUTES OF REGULAR MEETING NOVEMBER 19, 2018

AT 7:00 P.M. AT THE FRANKLIN ELEMENTARY SCHOOL

PRESENT: Kevin Blondina, Kathleen Clohessey  
Scott Davis, F. Cliff Graham  
Shane Hrbek, Jeanine Paszkiel  
Suzanne Ross, Sarah Zydon  
John R. Giacchi, Superintendent  
Barbara A. Decker, Business Administrator/Board Secretary  
Lisa Vallacchi, Vice-Principal

ABSENT: Mr. Neal

Mr. Graham, Board President, opened the meeting at 7:00 P.M., with the Flag Salute and Pledge of Allegiance, which was followed by the following statement:

The Board Secretary has advised me this meeting is being conducted in compliance with the "Open Public Meeting Act-Chapter 231-Public Law of 1975." Advance written notice of at least 48 hours was given specifying the time, date, and to the extent known, the agenda and stating whether formal action may or may not be taken and has been properly posted at the school, sent to the Clerk/Administrator, sent to the N.J. Herald, the Sunday Herald, and the Star-Ledger. Said notice was undertaken by reason of publication of the annual notice.

## APPROVAL OF MINUTES

On motion by Mr. Hrbek, seconded by Mr. Davis, and carried unanimously by the roll call vote, approved the Minutes of the 29 October 2018 Regular Meeting. (**Attachment 1**)

## PRESENTATION

Winston Hennings and Ryder Darvalics, Franklin students, provided an update on school activities.

**CORRESPONDENCE: NA**

## OPEN TO THE PUBLIC – AGENDA ITEMS

On motion by Mrs. Zydon, seconded by Mrs. Ross, and carried unanimously by voice vote, opened the meeting to the public for agenda items at 7:05 p.m.

Mr. Graham read the following statement:

At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to

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three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please come to the front and state your name, municipality of residence and/or group affiliation.

Please let the record reflect that the Board of Education does not endorse comments nor will the Board of Education be held liable for comments made by a member of the public about a staff member that the staff member may consider defamatory and/or libelous, as that staff member retains all rights to pursue any legal remedies against you.

*No one addressed the Board.*

On motion by Mrs. Clohessey, seconded by Mr. Hrbek, and carried unanimously by roll call vote, closed the meeting to the public for agenda items at 7:05 p.m.

### COMMITTEE REPORTS

#### Personnel Committee – Jeanine Paszkiel, Chair

Discussion:

Regarding Item B, the Franklin Education Association is asking for donation of personal and sick days. The President suggested a personal day donation vote. The sick day donation vote was postponed and will be discussed at the December committee meeting.

On motion by Mrs. Paszkiel, seconded by Mrs. Ross, and carried unanimously by roll call vote, approved the following:

- A. Resolved that the Board of Education accepts Chandler Howard's resignation letter dated October 30, 2018 in which she requests release before the 60 days required by contract, if possible.
- B. Resolved that the Board of Education approves coworkers to donate one (1) personal day to add to employee #747's sick bank pending a letter from the Franklin Education Association [FEA] stating that the request is not precedent setting.
- C. Resolved that the Board of Education approves the following appointments:

Name	Position	Replaces	Effective Date	Salary
Caroline Carty	Long-term Substitute	Employee #747	On or about 12/11/18 – until return of employee #747	\$54,524 prorated, BA Step 1 on guide plus benefits. Salary change begins after 60 days and is retroactive to 9/12/18.

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Lisa Werdann	Full-time Preschool Aide	Chandler Howard (Full- time position)	1/2/2019	\$13.74 per hour per contract plus benefits.
Jill Pergola	Part-time Aide	Chandler Howard (Part- time position)	Pending completion of required paperwork	\$13.74 per hour per contract. Not eligible for benefits.

- D. Resolved that the Board of Education rescinds the appointment of Chandler Howard as a full-time preschool aide previously approved at the October 29, 2018 board meeting.
- E. Resolved that the Board of Education approves Pam Brillante as a Preschool Master Teacher Consultant for the 2018-2019 school year at a rate of \$125 per hour not to exceed \$40,000; not eligible for benefits.
- F. Resolved that the Board of Education approves FMLA leave for up to 12 weeks unpaid leave for employee #535. Chapter 78 portion of benefits to be paid by employee during this time.
- G. Resolved that the Board of Education approves the following substitute teacher for the 2018-2019 school year at the rate listed below and pending completion of required paperwork:

Staff Member	Position	Salary
Monica Nolan	Substitute Teacher	\$80 per day Not eligible for benefits

### Education Committee – Suzanne Ross, Chair

Mrs. Ross reviewed the committee notes from the 11/13/18 meeting.

Discussion:

Mr. Giacchi reviewed the revisions to Policy and Regulation 5111 regarding the eligibility of the staff's children to attend the full day preschool program.

On motion by Mrs. Ross, seconded by Mrs. Zydon, and carried unanimously by roll call vote, approved the following:

- A. Resolved that the Board of Education approves the first reading of revisions to Policy 5111 and Regulation 5111. **(Attachment #2)**

### Finance/Building & Grounds – Kathleen Clohessey, Chair

Discussion: NA

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On motion by Mrs. Zydon, seconded by Mrs. Ross, and carried by the following roll call vote, approved the following:

- A. Resolved that the Board of Education approves the vendor payments dated October 30, 2018 through November 19, 2018. **(Attachment #3)**

Fund 10	Charter School/ER FICA Share	\$28,493.42
Fund 11	General Expense	\$700,531.05
Fund 12	Capital Outlay	\$0
Fund 20	Special Revenue	\$35,708.74
Fund 60	Cafeteria	\$14,626.29
Fund 95	Student Activities	\$251.00
	<b>Total</b>	<b>\$779,610.50</b>

- B. Resolved that the Board of Education accepts the attached Board Secretary's Report and Treasurer of School Monies report for October 31, 2018.

Resolved pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Board Secretary does certify that as of October 31, 2018, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8.1;

Therefore be it resolved that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education does certify that as of October 31, 2018, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account for Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year. **(Attachment #4A & #4B)**

- C. Resolved that the Board of Education approves between line item transfers as required by State rules and regulations for the month of October 2018. **(Attachment #5)**

Item A [exceptions below*], B, C:	Yes	-	8
	No	-	0
	Abstain	-	0
*Check #12460	Yes	-	7
	No	-	0
	Abstain:	-	Mrs. Ross
*Check #12461	Yes	-	7

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	No	-	0
	Abstain:	-	Mrs. Zydon
*Check #12462	Yes	-	7
	No	-	0
	Abstain:	-	Mr. Blondina
*Check #12463	Yes	-	7
	No	-	0
	Abstain:	-	Mrs. Clohessey
*Check #12464	Yes	-	7
	No	-	0
	Abstain:	-	Mr. Davis
*Check #12465	Yes	-	7
	No	-	0
	Abstain:	-	Mr. Graham
*Check #12466	Yes	-	7
	No	-	0
	Abstain:	-	Mrs. Paszkiel

**OLD BUSINESS: NA**

**NEW BUSINESS:**

Mrs. Ross and Mrs. Zydon wished everyone Happy Thanksgiving. Mrs. Ross provided an update on the events at S.C.E.S.C. Mrs. Clohessey thanked everyone who helped with the service project.

**BOARD SECRETARY'S REPORT: NA**

**CHIEF SCHOOL ADMINISTRATOR'S REPORT**

- A. Reported that fire and security drills held during the month of October 2018 are as follows:
- October 3, 2018, Fire Drill: it took 3 minutes to evacuate the building; the drill began at 1:15 p.m. and ended at 1:24 p.m.
  - October 11, 2018, Relocation Drill: the drill began at 11:25 a.m. and ended at 11:59 a.m.
  - Thank you to Mrs. Zydon and Mr. Hrbek for arranging and participating in Veteran's Day presentation.

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- Girls on the Run – congratulations to about 12 girls who ran and their parents. Thank you to the volunteer coaches and all who participated.

### OPEN TO THE PUBLIC – NON-AGENDA ITEMS

On motion by Mr. Blondina, seconded by Mr. Hrbek, and carried unanimously by voice vote, opened the meeting to the public at 7:29 p.m.

Mr. Graham read the following statement:

At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please come to the front and state your name, municipality of residence and/or group affiliation.

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On motion by Mr. Blondina, seconded by Mr. Hrbek, and carried unanimously by voice vote, closed the meeting to the public at 7:29 p.m.

### EXECUTIVE SESSION: NA

On motion by Mrs. Ross, seconded by Mr. Blondina, and carried unanimously by voice vote, adjourned the meeting at 7:29 p.m.

Respectfully submitted,

Barbara A. Decker  
Business Administrator/  
Board Secretary